WEEKLY TIME REPORT

NEBRASKA OFFICE OF HIGHWAY SAFETY
Nebraska Department of Roads
5001 South 14th St., Lincoln, NE 68512
PO Box 94612, Lincoln, Nebraska 68509-4612
(402) 471-2515 FAX (402) 471-3865

Contractor:	Contract Title:	Contract Number:

Name _____ Work Telephone No. (_____) _____

Pay Period _____ 20_____ to _____ 20_____

Date	Duty Hours Begin	Duty Hours End	Regular	Overtime	Holiday	Vacation	Sick Leave	Comp Leave	Other Leave	Total	Description of Activity:
		Total									

Employee Signature:	Supervisor Signature:

Rev. 9/09

Submit original—make copy for your agency.