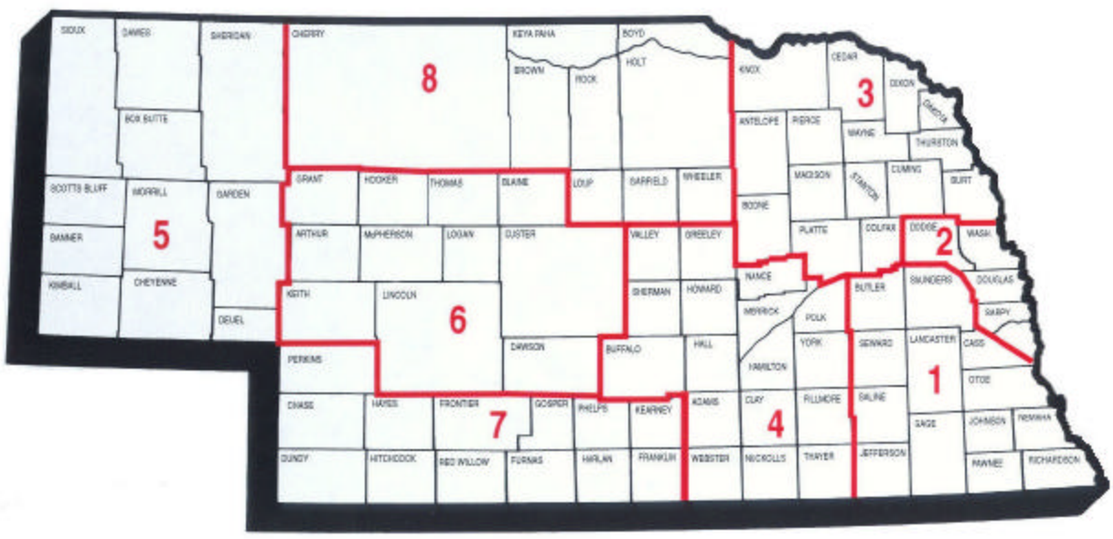
Note to Users of this Form

This is a legal-size form so don't forget to have legal-size paper in your printer.

The following form should be completed, then *signed, dated and mailed or faxed* to the appropriate District office.



District 1
Nebraska Department of Roads
District 1 Office
302 Superior St
PO Box 94759
Lincoln NE 68509-4759

Phone: (402) 471-0850
Fax: (402) 471-3401

District 2
Nebraska Department of Roads
District 2 Office
4425 S 108th St
PO Box 45461
Omaha NE 68145-0461

Phone: (402) 595-2534
Fax: (402) 595-1720

District 3
Nebraska Department of Roads
District 3 Office
408 N 13th St
PO Box 1707
Norfolk NE 68702-1707

Phone: (402) 370-3470
Fax: (402) 370-3473

District 4
Nebraska Department of Roads
District 4 Office
211 N Tilden
PO Box 1488
Grand Island NE 68802-1488

Phone: (308) 385-6265
Fax: (308) 385-6269

District 5
Nebraska Department of Roads
District 5 Office
514 Main St
PO Box 580
Bridgeport NE 69336-0580

Phone: (308) 262-1920
Fax: (308) 262-1923

District 6
Nebraska Department of Roads
District 6 Office
1321 N Jeffers
PO Box 1108
North Platte NE 69103-1108

Phone: (308) 535-8031
Fax: (308) 535-8034

District 7
Nebraska Department of Roads
District 7 Office
619 Auditorium Dr
PO Box 530
McCook NE 69001-0530

Phone: (308) 345-8490
Fax: (308) 345-8492

District 8
Nebraska Department of Roads
District 8 Office
E Hwy 20
736 E 4th St
Ainsworth NE 69210-1215

Phone: (402) 387-2471
Fax: (402) 387-1498

Nebraska Department of Roads

Application to Construct a Private Driveway on State Highway Right-of-Way

Date _____

PART I: To be completed by Owner or Lessee

Application is hereby made to the Department of Roads by _____
(Owner or Lessee of Property to be Served by Drive)

_____ Phone _____
(Name, Address, and Zip Code)

to construct _____ driveway(s) from the shoulder line or edge of pavement on the east ☐ west ☐ north ☐ or south ☐ side of Highway No. _____ and _____ feet east ☐ west ☐ north ☐ or south ☐ of Milepost No. _____ .

Name and address of Contractor *(if known)* _____

_____

The Applicant requests consideration to construct the driveway(s) to a width of _____ feet and to surface the driveway(s) with gravel or _____ pavement. The Applicant acknowledges that the final width and type of surface of the driveway(s) authorized as a result of this application will be in compliance with the terms and conditions set forth in a permit issued by the Nebraska Department of Roads.

An authorized representative of the Nebraska Department of Roads will determine the number and dimensions of any drainage structures required; and, the Applicant shall furnish, install or construct such structures at their own expense.

The Applicant agrees to construct the approach roads(s) in accordance with the terms and conditions of the Nebraska Department of Roads. Any permit issued will be declared **Null and Void** if the work specified **is not completed within the term listed on the permit** or within any **additional length of time granted.** Request for an extension of time to complete the work must be made in writing. Any extension granted will be acknowledged in writing by the Nebraska Department of Roads.

A certified check or cashier's check payable to the **Nebraska Department of Roads** in the amount of $ _____ by

_____
(Name, Address, and Social Security Number or Federal Tax Identification Number of Remitter)

_____ is hereby attached to this application, as a guarantee of the faithful compliance by the Applicant to the terms of the permit. It is understood that should the Applicant fail to perform the work as set forth in the permit, the State will have the right to keep the performance guarantee as liquidated damages for its necessary supervisory and inspection expenses and to initiate such legal proceedings as are necessary to secure either performance of the work in compliance with the terms of the permit or the restoration of the highway right-of-way to its previous condition prior to the activities of the Applicant. **The Applicant may cancel the permit with written notification** at any time prior to beginning work on highway right-of-way.

NOTE: Four copies of the site plans no longer than 12" x 18" for the proposed access shall be submitted with this application. The plan shall show, among other things, the following items: property lines with dimensions, north arrow, legal description and address of property, proposed improvements, location and design of proposed drive, culvert if necessary, driveway surfacing, trees, poles or other physical structures that may conflict with the drive and distances from existing drives or streets..

_____ _____
(Owner) *(Contractor - if known)*

PART II: To be completed by Maintenance Superintendent

Drainage structures required beneath the approach road(s) shall have the following dimensions as a minimum:

_____ _____ _____
(Number) *(Size – Diameter of the End Opening)* *(Length)*

NOTE: All locations must be given based on Section or Quarter Section Lines.

The Applicant's property which is served by this approach road(s) is _____ feet above ☐ or below ☐ the level of the Highway surface. The exact location of the approach road(s) is _____ feet east ☐ west ☐ north ☐ or south ☐ of the east ☐ west ☐ north ☐ or south ☐ line of Section _____ , Township _____ , Range _____ , in _____ County, and is _____ feet east ☐ west ☐ north ☐ or south ☐ of Milepost No. _____ .

Type of Surfacing: Bituminous ☐ Concrete ☐ Crushed Rock ☐ Earth ☐

Radii: _____ **RECOMMENDATIONS BY DISTRICT:**

Control of Access: Yes ☐ No ☐

Type of Section: Ditch ☐ Curb & Gutter ☐

Type of Drainage Structure: *(Check the appropriate box)*

Box Culvert ☐ Arch Culvert ☐ Corrugated Metal Pipe Reinforced Concrete Pipe

_____ _____
(Maintenance Superintendent) *(District Engineer)*

_____ _____
(Date) *(Date)*

DR Form 67, Mar 00/