

# Personal Property Only Relocation Assistance Nebraska Department of Roads Right of Way Division

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## Introduction

The Relocation Assistance Program is designed to establish a uniform policy to help minimize any hardships you may experience as a result of your move. The Uniform Act provides for certain relocation payments and advisory assistance for displaced persons.

This brochure is designed to answer some of your questions about your relocation entitlements. Specific information about relocation assistance is contained in the law. While every effort has been made to assure the accuracy of this brochure, it does not have the force and effect of the law. Should any difference or error occur, the law will take precedence. The law is contained in Neb. Rev. Stat. 76-1214 to 76-1242 and Nebraska Administrative Code (NAC), Title 410, Chapter 5, Relocation Assistance.

Your concerns are important to us. We will do everything we can to minimize any disruptions and other impacts of the project. Thank you for taking the time to read this brochure. We appreciate your understanding and cooperation.

## Definition

A Personal Property Only (*PPO*) relocation is defined as a move of personal property from property acquired for right of way or project purposes where there is **not** a need for a full relocation of a residence, business operation, farm operation, or nonprofit organization (*NPO*) from the acquired property.

## Types of Personal Property Only Relocations

- Personal property is stored on property where there is no residence or business.
- Personal property is located on a portion of property that is being acquired but where the residence located on the property will not be affected.
- Personal property is located on a portion of property that is being acquired but where the business located on the property can still operate after the acquisition of the needed property and where the business will not incur re-establishment expenses.
- Personal property is located in a *unit* (or *units*) in a storage facility or in an open storage area that will be acquired in whole or in part.
- Vehicles, trucks, recreational vehicles, boats, other miscellaneous trailers, either operational or not, and appliances that are located on property that will be acquired.

## Personal Property Only Relocation Entitlements

The basic entitlement for the relocation of personal property only shall be a payment for the expense of moving your personal property to a replacement location of your choosing. The payment shall be limited to expenses for moving within a 50 mile radius of the displacement location.

As the owner of personal property that must be moved, you have the option of selecting a commercial move, a self-move, or a scheduled self-move.

### Commercial Move Option

As a displaced person, you can request that your personal property be moved by a commercial mover with the unpaid moving bill submitted directly to the Nebraska Department of Roads (*NDOR*). You will need to work with your Relocation Agent to prepare a written and photo inventory of the items to be moved and an assignment of the moving expenses to the mover if you want the unpaid bill to be sent to NDOR. These arrangements must be made before the personal property is moved.

### Self-Move Option

You also have the option of selecting a self-move and taking full responsibility for your move. You will need to work with your Relocation Agent to prepare a written and photo inventory of the items to be moved. The self-move option is based on either bids by qualified movers or an estimate by your Relocation Agent. If a bid is required, your Relocation Agent will prepare a Request for Proposal and Moving Specification and obtain at least two bids from qualified movers. You will be offered an amount not to exceed the lowest acceptable bid.

## Scheduled Self-Move Option

This option is for the following:

1. Personal property located in a unit (*or units*) of a storage facility that will be acquired in whole or in part.
2. Vehicles, trucks, recreational vehicles, boats, other miscellaneous trailers, either operational or not, and appliances that are located on property that will be acquired.

As with the regular self-move option, you take full responsibility for your move. The difference with this option is that a written and photo inventory is not required.

### Storage Unit Schedule:

Occupied Area in Sq. Ft	Move Cost
0-120	\$175.00
121-240	\$270.00
241-360	\$365.00
361-480	\$450.00
481-600	\$560.00
601-720	\$640.00
721-840	\$730.00
841-960	\$910.00

When using the Scheduled Self-Move Option for a unit of a storage facility, only the amount of square feet actually occupied with personal property will be counted. A record will be made by your Relocation Agent of the amount of square feet occupied with personal property.

## Vehicles, Boat, Trailer and Appliance Schedule:

Item	Move Cost
Operational vehicles & motor homes <sup>1</sup>	\$60.00 each
Non-operating vehicles & smaller motor homes that require towing <sup>2</sup>	\$90.00 each
Non-operating trucks & larger motor homes that require towing	\$175.00 each
Smaller trailers, including boats w/trailers, utility trailers, car trailers, travel trailers, & fifth-wheel campers	\$60.00 each
Larger trailers, including semi trailers & flatbeds	\$100.00 each
Appliances <sup>3</sup>	\$50.00 each

<sup>1</sup> All types of passenger cars, pickup trucks, panel trucks, passenger and cargo vans, camper vans, & Class C motor homes. <sup>2</sup> Semi trucks, dump trucks & Class A motor homes. <sup>3</sup> This is the amount for one appliance. Add \$10.00 for each additional appliance up to a maximum of four appliances per trip. Moving costs for appliances includes the cost to disconnect and reconnect.

### Actual Cost Move Option

Actual and reasonable costs to move your personal property are based on acceptable documentation of actual costs. Acceptable documentation includes receipts for payments, paid invoices, copies of payment documents, time sheets of people hired to perform the move, etc. If a question arises about the "reasonableness" of submitted costs, NDOR may obtain one or more bids or estimates from qualified movers to use as a standard to determine if costs are reasonable. Prior to the start of the move, a written and photo inventory of the personal property items to be moved must be completed.

Please do not move until you have signed a "Moving Expense Agreement." You can jeopardize your right to receive relocation assistance entitlements unless you advise NDOR in advance of moving.

### Payment of Personal Property Only Entitlements

Payment for move expenses will be paid upon documentation and verification that all personal property to be moved has been moved to an appropriate replacement location.

### Your Right of Appeal

Any person who has been refused a relocation payment or who believes that the payment offered was not adequate to relocate, may request an appeal form which will be promptly furnished. The appeal form should be filled out and returned to:

Right of Way Manager  
Nebraska Department of Roads  
PO Box 94759  
Lincoln, Nebraska 68509-3991

Your request will be reviewed by the Right of Way Manager and a decision rendered, after consulting with all people involved with the original determination.

Should you still be unsatisfied, there is a second route of appeal. This is by way of an informal hearing presided over by a hearing Examiner appointed by the director. Final determination will be made by the director after reviewing the facts as presented by the hearing Examiner.